

ST. LUKE'S EPISCOPAL CHURCH

Vestry Minutes
September 24, 2017

Having determined that a quorum was present, Rev. Bassuener opened with prayer at 11:55 am. Present were Rev. Barbara Bassuener – Interim Rector, Junior Warden - Jim Robertson, Clerk - Suzanne Bady, Jean Allardice, Amanda Ayres, Eve Barbaria, Bonnie Weeber, Robert Weidmann, Jan Jacobs, Ann Block, Mike Kallas - Financial Administrator, and Parish Administrator – Mike LeClaire. Absent Mary Wamsley – Senior Warden, Don Dodge – Treasurer and Patrick Priest.

Ann Block moved to accept the minutes as corrected. A second was made by Jim Robertson and the motion passed.

INTERIM RECTOR – No report.

SENIOR WARDEN - Mary Wamsley provided her written report.

PARISH ADMINISTRATOR - Mike LeClaire provided his written report. The Ministry Summit has been cancelled. Discussion was held regarding the reasons behind a census being taken. One reason given was that perhaps not all information transferred correctly from Shelby (our previous system) to Realm (our new system). It is important that all members be counted and “census takers” will be sure that all home bound individuals are contacted. Starting in October there will be “census takers” available in the parish hall to help those who do not have access to the internet.

TREASURER – Don Dodge provided his reports. In his absence Mike Kallas explained that income was low when compared to previous years'. It was requested that 3rd quarter reports be sent to all parishioners. It was decided that reports will be put in the parish hall and those not picked up will have them mailed. Mike LeClaire said that he would take care of this the first week in October. This is a good time to notify people where they stand in relation to the pledge and address any issues. There was no mention regarding the allocation of the gift from John W. Galloway.

JUNIOR WARDEN – Jim Robertson reported that Mike LeClaire had covered his report. The sprinkler system was repaired as well as a problem with the boiler. Suzanne mentioned that the fire extinguisher in the sacristy was well overdue for a check.

PLANNING REPORTS

ADULT FORMATION – Robert Weidman reported that there is a four week break due to the Jewish High Holy days. The study will meet again with Rodef Shalom folks beginning on October 18th. Sunday the 1st Gordy and the “pilgrims” will alternate sessions regarding their trips to Israel.

PRAYER CHAIN – Robert Weidmann reported the Rene' Gash will have the name and telephone number of the person responsible to take requests will be in the Sunday bulletin.

OUTREACH – Rev. Barbara echoed the information covered by Gary Peters that due to the closing of DenUm in the future our donations will be given to the Aurora Interfaith Community Services.

MUSIC MINISTRIES – Eve Barbaria reported that Tom is still searching for an alto section leader.

NURSERY – Suzanne Bady reported all is well. The nursery is populated from 3 to 6 children every Sunday.

COMMITTEE REPORTS AND TASK FORCES

STEWARDSHIP COMMITTEE

Bonnie Weeber thanked everyone for their Ministry Minute. She reported that everyone will be receiving a postcard within the first week of October reminding them to turn in their pledges and thanking them if they already did so. Thank you notes will be mailed to parishioners after they turn in their pledges. There will be a breakfast after the 7:45 service and lunch after the 10:15 service on October 15th to celebrate the culmination of Stewardship season.

CALLING COMMITTEE

Ann Block gave a great report on the state of the Calling Committee. The Bishop released two names and they were interviewed within a week after the committee received them. Each interview ran 1 ½ hours. They are hoping for more names this week. Both interviewees are on the younger side and they were passionate and engaged. The search is about 2 months behind schedule and there are “fall back” plans in place in hope of catching up. Discussion was held regarding the angst that only the members of the Vestry will be able to hear the applicants preach.

BYLAWS

Jean Allardice requested that the members read the bylaws and questions, concerns, and ideas will be discussed at the meeting in October. The committee is now going to start on the revision of the Policy and Procedures manual.

PARISH COMMITTEES

Robert Weidmann gave us an extensive report. Using *The Vestry Handbook* by Christopher Webber it was suggested that there be four groups of committees. 1- Finance and Property, 2-Worship, 3 parish Life, and 4-Outreach. A communication system was discussed possibly using Realm as the source for all communication of the parish.

NEW BUSINESS

Mike LeClaire again asked if the vestry knew of anyone who would be willing to help write a grant for a fire suppression system. Ann Block responded that Anna Bennet was willing to help.

Jan Jacobs addressed the issue of the use of the AED. Who currently knows how to use it and where is it located. Jan will research more information for us. It was mentioned that as many of the first aid practices have changed training in that area would be beneficial as well.

Rev. Barbara Bassuener suggested that it might be a good idea for a member of the vestry present to the parish on the Sunday following the meeting 3 items that were covered. This would help in addressing the communications within the church. Amanda Ayers thought that putting pictures of the Vestry on the website would be a good idea.

Eve Barbaria moved for adjournment with a second by Jan Jacobs. Meeting was closed at 1:15 pm with prayer from Rev. Barbara Bassuener.

Faithfully submitted,

Suzanne Bady, Clerk

