

ST. LUKE'S EPISCOPAL CHURCH

Vestry Minutes
November 12, 2017

Having determined that a quorum was present, Rev. Lucas Grubbs opened with prayer at 11:55 am. Present were Rev. Lucas Grubbs, Senior Warden – Mary Wamsley, Junior Warden - Jim Robertson, Treasurer – Don Dodge, Clerk - Suzanne Bady, Jean Allardice, Amanda Ayres, Eve Barbaria, Bonnie Weeber, Ann Block, Patrick Priest, Financial Administrator – Mike Kallas, and Parish Administrator – Mike LeClaire. Robert Weidmann and Jan Jacobs were excused. Also in attendance were Paula Kron, Doug Abraham and Perry Pearce.

TREASURER - Don Dodge reported that the Galloway gift in the amount of \$2185.84 was added to the Episcopal Foundation. Don Dodge moved to move the monies in Parish Use into the Reserve Designated account. A second was given by Amanda Ayers and the motion passed. Discussion was held regarding moving the monies in the Phyllis Dick Account (a sub account within the foundation) into the Foundation. The decision was that everything should remain as it is. Don Dodge presented the proposed 2018 Budget. In order to present a balanced budget, the committee decided that due to a significant decrease in pledges suggestions were to use \$5,000 from the Foundation to fund Christian Education. The funds (\$21,000) to cover expenses relating to equipment purchases, security and improvements will come from the Reserve Designated Fund, and the Diocesan Assessment will be decreased to \$14,000. Rev. Grubbs suggested that we should not decrease our assessment. The money we give to the Diocese is used to support the many programs provided by the Diocese. Mary Wamsley stated that the budget would be revisited in June to make any changes needed at that time.

Rev. Lucas Grubbs introduced himself to the Vestry. He will begin serving our parish on December 3 (the first Sunday of Advent).

Ann Block moved that the minutes of the October meeting be accepted as printed. Jean Allardice seconded the motion and it passed.

SENIOR WARDEN - Mary Wamsley provided her written report. The date of the Annual Meeting will be February 18, 2018. Reports from all groups and individuals need to be into the office by January 15, 2018. The Audit Committee will meet at the end of November. Mary Wamsley moved that the executive committee approve the audit electronically. The motion was seconded by Amanda Ayers and the motion passed.

PARISH ADMINISTRATOR - Mike LeClaire provided his written report. He explained that all of us would be notified to set up our accounts in Realm. We are to keep track of any problems so that the problems, if any, can be fixed before this is brought to the parish. The plaques for the Columbarium are all completed but one. He will not be the office November 13th. The problems regarding the lack of a voice mail system was introduced. Mike will contact Vota Call to see if this problem can be solved.

JUNIOR WARDEN – Jim Robertson said that the lights are on and the water is running. It was noticed that the landscaping crew had helped with the removal of leaves on the grounds. Jim brought up the problems in securing the safety of the persons in the nursery. Schematics, quotes, and plans need to be provided for vestry approval. Considering the building of a ramp over the entrance to the church from the parking lot also needs quotes, and plans presented to the vestry. Mike Le Claire said that his son is in the construction field and could do the work. Jim requested that the vestry consider using some of the money from the Phyllis Dick account to cover these two projects. A hand rail is being added to the area near the choir seating. Jim requested that we use money from the Phyllis Dick investment to pay for the hand rail.

PLANNING REPORTS

USHERS – Jim Robertson reported that they are floating along. New folks would be appreciated.

PARISH LIFE – Bonnie Weeber reported that Jim and Martha Robertson are retiring. They were thanked for their many years of service heading group. Jim did say that he would still take care of the tickets for the Rockies Faith Day Game.

EUCCHARISTIC VISITORS – Suzanne Bady checked in with Paula Kron and all is going well at this time.

LICA – Bonnie Weeber said that her report would be given in December as the LICA Warden – Cathi Long is out of the country.

COMMITTEE REPORTS AND TASK FORCES

None

NEW BUSINESS

None

Mike Kallas and Mike LeClaire were excused and an executive session was held.

EXECUTIVE SESSION was adjourned at 1:05 pm with prayer.

Faithfully submitted,

Suzanne M. Bady, Clerk