

## **ST. LUKE'S EPISCOPAL CHURCH**

Vestry Minutes  
February 25, 2018

Having determined that a quorum was present, Rev. Sierra opened with prayer at 11:43 am. Present were Rector - Rev. Sierra Reyes, Senior Warden - Mary Wamsley, Junior Warden - Jim Robertson, Treasurer - Patrick Priest, Clerk - Suzanne Bady, Amanda Ayres, Bonnie Weeber, Ann Block, Jan Jacobs, Eve Barbaria, Jean Allardice, Jeanne Griffiths and Financial Administrator – Mike Kallas. Robert Weidmann was excused.

Mary Wamsley moved to accept the minutes of the January meeting as corrected. Eve Barbaria seconded the motion and it was passed.

CLERGY – Rev. Sierra thanked Mary Wamsley, Jim Robertson, Amanda Ayres, Ann Block and Jeanne Griffiths for standing for election to the vestry.

Ann Block moved that Patrick Priest be elected as the treasurer. Jean Allardice seconded the motion and approval was unanimous. Jan Jacobs moved that Suzanne Bady be appointed clerk. Eve Barbaria seconded and the motion passed.

Rev. Sierra reviewed the Roles and Responsibilities of serving on a vestry. Members have a unique role having both spiritual and legal responsibilities as leaders of the church.

The rector oversees the office staff and therefore it is not necessary for the parish administrator to always attend vestry meetings.

Rev. Sierra announced that the agenda for meetings would be published the Monday prior to the Sunday meeting.

Rev. Sierra presented the Parochial Report. Moved for acceptance by Bonnie Weeber and seconded by Ann Block the motion passed. The report will then be delivered to the Diocesan Office.

SENIOR WARDEN – Mary Wamsley provided her written report. She then moved that the Outreach Committee become a standing committee. The motion was seconded by Amanda Ayres and was passed unanimously. Discussion followed regarding when the committee would receive the funds provided from the Episcopal Foundation. Usually the funds are distributed twice during the year (\$7,500 each).

JUNIOR WARDEN – Jim Robertson reported that all of the fire extinguishers have been updated. He reported that the newly purchased snow blower was used once and then stolen from the church. The church lights on 13<sup>th</sup> Street need to be repaired.

A newly formed Safety Committee has been formed the members are Mary Wamsley, Mike LeClaire, Laura Olivanti with Jim Robertson being the chairman. They are working on examining the buildings for issues. They will be addressing safety procedures for dealing with emergency situations.

A risk assessment is to be done by the Community College of Aurora Disaster Management Institute.

Mason Whitney, who is in charge of Diocesan Regional Safety, will also be contacted. Both Police and Fire personnel will be contacted to survey our facility.

Current items of concern are the lack of bars on the windows to the choir room, which doors should be left opened and which should be locked during services etc. Safety issues will be an ongoing discussion.

TREASURER – Patrick Priest discussed the reports. The printed 2018 Budget from the Annual Meeting had errors. A corrected budget will be presented at the next meeting and voted on at that time.

## PLANNING REPORTS

USHERS – Jan Jacobs reported that Jim Robertson held a training in January. There is still a need for new ushers.

A meeting is scheduled for March 10<sup>th</sup> at 9:00 am for the heads of the Ushers, LICA and Altar Guild to coordinate duties concerning Easter services.

PARISH LIFE– Bonnie Weeber mentioned that she did not have a report due to the retirement of Jim and Martha Robertson. An idea was put forth that perhaps different groups could host events such as the Men of St. Luke's hosts the Shrove Tuesday pancake supper.

EUCCHARISTIC VISITORS – Suzanne Bady explained the difference between Eucharistic Visitors and Caring Ministers. Darryl and Darlene Thomas who had been caring for our Lutheran friends had taken a break and are now taking communion to Lee Christy twice a month.

LICA – Bonnie read the report she had received from Cathi Long. Several members who had dropped out of the LICA group were now returning. Cathi stated that they are a healthy and happy group.

## NEW BUSINESS

Rev. Sierra has met with Dr. Deb Deverell the Head of School at Paddington Station regarding the parking lot. The use of the parking lot is being investigated. As the lot is not part of the State Tax rolls all decisions must go before the Diocese to avoid jeopardizing any exemptions.

Jean Allardice presented three applications from the outreach committee for consideration.

Jean Allardice moved the donation of \$1,200 to the Colfax Community Network and seconded by Suzanne Bady and passed. Jean Allardice moved to give \$1,250 to St. Clare's Kitchen with a second from Amanda Ayers and passed. Jean Allardice moved that \$1,000 be given to the Amiguidos seconded by Ann Block the motion failed.

Move to adjourn by Mary Wamsley with a second from Jean Allardice motion passed Following the Lord's Prayer the meeting adjourned at 1:12 pm.

Faithfully submitted,

Suzanne M. Bady, Clerk