

ST. LUKE'S EPISCOPAL CHURCH

Vestry Minutes
January 28, 2018

Having determined that a quorum was present, Rev. Lucas Grubbs opened with prayer at 11:49 am. Present were Rev. Lucas Grubbs, Senior Warden – Mary Wamsley, Junior Warden - Jim Robertson, Clerk - Suzanne Bady, Amanda Ayres, Bonnie Weeber, Ann Block, Patrick Priest, Jan Jacobs, Eve Barbaria, Jean Allardice, Financial Administrator – Mike Kallas, and Parish Administrator – Mike LeClaire. Don Dodge – Treasurer was excused. Guests were Anna Bennet and Gordy Tucker. Robert Weidmann was unexcused.

Ann Block moved to accept the minutes of the December meeting. Eve Barbaria seconded the motion and it was passed.

Anna Bennet and Gordy Tucker presented their findings regarding the possibility of securing a grant to fund a fire suppression system for the church from the State Historic Society. Having met with Megan Elfin it was decided to have an assessment completed by the historic structural engineers. This plan would then be reviewed prior to presenting the application for a grant. Jan Jacobs moved that we submit a grant for an application for an Historic Structure Assessment (HSA) grant. Motion seconded by Patrick Priest and approved. Mary suggested that Anna Bennett and Gordy Tucker serve on the Art and Architecture Committee. The vestry approved by acclamation.

CLERGY – Rev. Lucas thanked the vestry for hiring him as Interim. Having served St. Luke's he is ready to move on and advised that he has been called to serve at St. John's Church in Ouray, Colorado. He suggested that each member of the vestry schedule a time to meet individually with Rev. Sierra. After he left Jim Robertson moved that the vestry give him a \$200 gift card from The Tattered Cover. Eve Barbaria seconded the motion. Motion passed.

SENIOR WARDEN - Mary Wamsley read a letter from Rev. Sierra and advised that it would be published in the February Lark. Having provided a written report she added that the Vestry think about upcoming committee assignments.

Mary Wamsley moved that a Safety Committee consisting of Jim Robertson, Mike LeClaire, Laura Olivanti and Mary Wamsley become a sub-committee of the Building and Property Committee. Motion was seconded by Jean Allardice and passed by the vestry. Jan Jacobs provided information regarding the Mile High Regional Emergency Medical and Trauma Advisory Council. This group will train individuals in emergency treatment, first aid and the proper use of an AED.

Mary advised that at the 12th night party a person claimed to have been injured and endured property damage due to the large number of tables in the parish hall. The claim has been investigated by the Wardens.

JUNIOR WARDEN – Jim Robertson advised that he has had trouble getting the proper persons here to check and or replace all the fire extinguishers. The folks that have previously shoveled the parking lot and sidewalks seem to have gone out of business. Jim suggested that possibly the purchase of a snow blower would solve this problem. Then the problem becomes who would be responsible to clearing the areas prior to the start of the services.

Per the Denver Water Department, the back-flow device located at the shut off valve needs to be replaced by March 8th. It will cost \$3,000 to purchase and install. Jim Robertson moved that the funds be provided. Amanda Ayres seconded the motion and it passed.

Jim said that accolades are due to Charlotte Talbert for cleaning out the costume room.

The question of purchasing heated mats to cover the entrance to the church from the parking lot might be considered. Six mats would be needed at a cost of \$600 to \$800. Further research needs to be done.

TREASURER – Don Dodge sent his reports and Mike Kallas Financial Administrator answered questions. The Diocese of Colorado has changed the appropriate salary for Rev. Sierra to \$87,600. Mary indicated that she had asked Patrick Priest to become the treasurer. He has accepted and will be appointed by the vestry at the first meeting following the Annual Meeting of the parish. The budget from the Outreach Committee was presented. Questions will be referred to the group for explanation. A suggestion was made that perhaps the monies for this committee become a line item in the budget.

PARISH ADMINISTRATOR - Mike LeClaire provided his written report. There were no questions.

PLANNING REPORTS

ALTAR GUILD – Jean Allardice advised that Darlene Toomey the Directress was to meet with Rev. Sierra regarding her practices. There will probably be some changes.

CHURCH SCHOOL– Suzanne Bady reported that all is well.

HOSPITAL CALLERS – Suzanne Bady met with Rene’ and everything is fine.

ACOLYTES – Jan Jacobs reported that she and Paula Kron will be training the youth acolytes.

MEN OF ST. LUKE’S – Jim Robertson said that their Saturday meetings are continuing and that they are taking on a study of the book Soul Brothers.

DAUGHTERS OF THE KING – Eve Barbaria said that the next celebration of the 80’s parishioners might be held in the summer. The officers this year will be: Donna Hood – President, Rene’ Gash – Vice President, and Treasurer – Anne Jansson. Parishioners have requested meals and they will be working on this project. Eve also reported that a new alto section leader has been added to the choir.

COMMITTEE REPORTS AND TASK FORCES

Patrick Priest reported that the nominating committee with Bradley Pearce and Rene’ Gash have proposed a ballot of Amanda Ayres, Ann Block and Jeanne Griffiths.

NEW BUSINESS

Ann Block moved that \$5,000 per year for the next two years be given to Rev. Sierra to cover child care expenses. Seconded by Jean Allardice the motion passed. The monies will come from the Clergy Procurement Fund (CPF).

Ann Block moved that \$1,000 be provided for an executive coach for one year for Rev. Sierra these monies to come from the CPF. Seconded by Amanda Ayres the motion passed.

Mary Wamsley presented the Housing Allowance Resolution. Ann Block moved that it be accepted with Jim Robertson seconding and the motion passed.

Meeting adjourned at 1:53 p.m. by Mary Wamsley with prayer and reminder that the next meeting is February 25th.

Faithfully submitted,

Suzanne M. Bady, Clerk

